



NOTICE OF MEETING

POLICY & REVIEW TOPIC PANEL B

THURSDAY 15TH JULY 2004 @ 4.30PM

**CONFERENCE ROOM B (CAEN ROOM),
CIVIC OFFICES, PORTSMOUTH**

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(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

AGENDA

1 Apologies for Absence

2 Declaration of Members' Interests

Declaration of Members' interests in accordance with Standing Order 14.

3 Review of Asset Management

Officers from the Asset Management Service will provide an introduction to the topic. Members will receive a presentation including information on:

- Government guidelines
- National indicators
- Asset Management Plan
- Role of the Asset Management Service
- District Auditor's Management Report/Letter
- Asset Management arrangements within the Council to meet requirements
- Issues arising from current arrangements

Relevant background documentation will be made available to all members in the Group rooms

4 Date of Next Meeting

The following dates are proposed as possible meeting dates for the Panel's review of Asset Management:

Monday 19th July or Tuesday 20th July

Monday 26th July

Monday 2nd August

(No meetings weeks beginning 9th/16th August although possible site visit)

Monday 23rd August

(No meeting week beginning 30th August)

Thursday 9th September

Tuesday 14th September